

ROBERT T. ELLIOTT  
ALTERNATIVE  
EDUCATION CENTER



PARENT/STUDENT HANDBOOK  
2020-2021

**ROBERT T. ELLIOTT  
ALTERNATIVE EDUCATION CENTER  
1440 SUNRISE AVENUE  
MODESTO, CA 95350**

**209-574-1701**

**Sarah Cox  
Principal**

John Fosenburg  
Associate Principal, Curriculum and Pupil Services

Cynthia Langgle  
Assistant Principal, Student Supervision and Attendance

Monique Castro  
Counselor

Amanda Woods  
Counselor

**ROBERT T. ELLIOTT**  
**ALTERNATIVE EDUCATION CENTER**  
1440 Sunrise Avenue Modesto, California 95350 (209) 574-1701  
*Sarah Cox, Principal*

Dear Parent/Guardian:

We welcome you and your student to the Robert T. Elliott Alternative Education Center's educational programs. To make your student's school experience as productive as possible, we have included information in this booklet to help you be aware of the Modesto City Schools' Student Conduct Code and other materials which describe the rights and responsibilities each student has while attending any of our alternative programs. Your student will be held responsible for following the Modesto City Schools' Student Conduct Code.

We have published below a list of basic rules for all our students to follow which are also listed in the Student Conduct Code booklet. Violations of these rules can result in serious consequences which may include detention, suspension, and recommendation for expulsion from the district. To avoid any of these problems, please review the rules with your student.

If we can assist you by answering questions about School District Policies or our school rules, please do not hesitate to ask during this conference, or to contact a counselor or administrator at 574-1701.

STUDENT RESPONSIBILITIES

1. Attend school as scheduled and arrive on time to all classes.
2. Complete classroom work as assigned in every class to earn as many credits as possible.
3. A parent phone call must be received or a written note given to the attendance office the day you return from any absence.
4. Remain on campus during your school hours as scheduled – residential property and business areas are completely off limits to all students. Do not loiter on or about this or any other campus without apparent lawful purpose. (Education Code 48900, sub-section K, Penal Code 653G)
5. Do not use, possess, offer, or sell any kind of controlled substance on or around this, or any other campus.
6. Smoking is not permitted on or about any school campus. Eating and/ or drinking are not permitted in any classroom.
7. Follow all behavior expectations of the Student Conduct Code. Do not commit any act of defiance or disobedience either in language or in action against school personnel, or refuse to comply with the reasonable requests or orders of school personnel. (Education Code 48900, sub-section K)

8. In order to return to the home school, students must be meet with the Associate Principal of Elliott for a review of their records. To be eligible for a transfer recommendation to the home school (which can only occur at the beginning of each semester), students must:

- a. Display a satisfactory attendance record.
- b. Have a good behavior record without suspensions or expulsion recommendations.
- c. Display a positive attitude toward school, staff, fellow students and community members/visitors.
- d. Have earned at least twenty units of credit during the semester prior to transfer request.

Your student's success is important to us. Please do not hesitate or wait until it is too late to take an active role in your student's education. Contact us to help support your students progress towards a diploma.

Regards,

Sarah Cox

**Modesto City Schools...a beacon of hope, inspiration, and success  
that opens doors to the world!**

**Strategic Plan**

**STRONG RESULTS FOR STUDENTS**

We believe that all students have the potential to achieve at high levels. Furthermore, it is the responsibility of our public schools, in partnership with parents, guardians, and the community, to ensure that we develop that potential. Setting high standards and expectations for every student is the first step toward that intent.

Our goal for Modesto students is clear. We want every student to meet rigorous high school graduation requirements before receiving a **diploma**. We want every graduate, without exception, to transition into **rewarding post-secondary experiences** and a career-of-choice without the need for remediation. Furthermore, we envision every student becoming a **contributing member of our global community**, here in Modesto or wherever their passion, skills, and dreams might take them.

Seven vital signs have been selected by Modesto stakeholders as indicators of student progress toward our goal. The vital signs include measures of our students' social-emotional growth, proficiency in the core subjects, civic responsibility, and successful transitions throughout the school system. The seven vital signs, as a collective, will provide insights into the educational "health and well-being" of our students at any point in time.

The five essentials are **Rigorous and Relevant Instructional System**, a **Culture of Continuous Learning**, the development of **Strong Relationships**, the need for **Quality Leadership**, and the importance of **Shared Responsibility and Accountability**. Each essential element has three supporting commitments that clarify and create a foundation for the achievement of the Essentials.

**MAKING IT HAPPEN**

Modesto City Schools and its partners must commit to disciplined implementation of this plan to realize its promise. A four-step performance management process includes **Clear Performance Objectives and Milestones of Progress, Detailed Action Plans, Continuous Monitoring of Progress, and Accountability for Performance**.

## **PROGRAM DESCRIPTIONS**

Robert T. Elliott Alternative Education Center offers the following programs: continuation school, pregnant minor program, Cal-SAFE, special education (classes for resource, learning handicapped and emotionally disturbed students). All programs are designed to meet the individual needs of students attending Elliott Alternative Education Center. Each program includes rewards and recognition programs, field trips, and special activities such as producing a yearbook, a prom, and senior trip for graduates.

### **CONTINUATION PROGRAM**

Continuation high school is designated for students who are between the ages of sixteen (16) and eighteen (18). Students are placed into the continuation program by referrals from Modesto comprehensive high schools. Students are referred due to poor attendance, poor academic progress or a history of discipline problems. A student can graduate from Elliott Alternative Education Center when she/he has earned 200 credits, and meets all course requirements. Students may graduate at any time throughout the school year. Students entering from alternative education programs outside Modesto City Schools may also enroll in the Elliott Alternative Education Center continuation program. Traditionally, students who have been out of school for twenty (20) days or more may be placed in continuation school if age appropriate.

### **CLASSES BEGIN**

School begins at 7:55 a.m. and ends at 12:35 p.m.

### **CREDITS**

Credit is earned through attendance and work produced. Most teachers award one (1) credit for every fifteen (15) days of attendance and academic work. Students can earn 2.5 credits per class each quarter. Students are assigned six (6) classes each quarter which enable a student to earn thirty (30) credits each semester. Highly motivated students may earn up to 45 credits per semester with prior counselor approval. Earning extra credits will require extra courses and extra work (Extended Summer School (ESS) APEX) which are offered on the Elliott campus after the regular day ends at 12:35. Transportation will be provided Monday through Friday for these extra classes with the exception of Collaboration days.

### **CREDIT RECOVERY**

It is possible to earn up to 90 credits per year. This will require extra work and time on the students' part. ESS APEX classes are offered on campus after the regular day ends at 12:35. Transportation will be provided Monday through Friday with the exception of Collaboration days.

Students interested in ESS APEX classes must meet with their counselor to obtain permission slips and a ballot.

Attendance in either class is mandatory. Students will be dropped on their third absences regardless of reasons and will not be able to sign back up for the remainder of that semester.

## **MODESTO TECHNICAL SCHOOL**

Open to Elliott Seniors with good grades that are starting their senior year with more than 110 credits, great attendance, and have good conduct. A committee reviews applicants quarter four of their junior year. If there are openings, seniors can join the program second semester of their senior year. Students attend their high school class (one teacher, same 28 peers) from 7:55-12:35. Transportation is provided to and from Elliott. Their first semester of attendance they must successfully complete the Guidance 101 closed course. Their second semester will be a course in the career of college path. Both courses fulfill AA, AS and transfer requirements.

Second semester of attendance students have a choice of open courses and must be enrolled in at least one course to remain in the program. Elliott has a contract with MJC via the ROP programs\* that includes all fees and use of the classroom on west campus.

Students must be able to complete their MJC course(s) with a C or better.

## **MODESTO ENGINEERING INDUSTRIAL AND TECHNICAL ARTS SCHOOL**

Open to Elliott Seniors with in good standing who have been successful in ROP courses. A committee reviews applicants quarter four of their junior year. If there are openings, seniors can join the program second semester of their senior year. MEIT is a great fit for students who are looking at the possibility of continuing their education toward certification in engineering, industry or technology fields.

Students attend their high school class (one teacher, same 28 peers) from 7:55-12:35. Transportation is provided to and from Elliott. Their first semester of attendance they must successfully complete the Guidance 101 closed course. Their second semester will be a course in the career of college path. Both course options could fulfill certification, AA, AS and transfer requirements.

Second semester of attendance students choose enrollment in open courses. Students must be enrolled in at least one course to remain in the program.

Students must be able to complete their MJC course(s) with a C or better.

## **PREGNANT MINOR PROGRAM AND Cal-SAFE**

These programs are designed to meet the needs of pregnant and parenting teens. Academic requirements for a high school diploma can be satisfied while the student also learns important prenatal and parenting skills. The Cal-SAFE program also meets the needs of students who already have a child. This student spends one period each day working in the nursery and one period in a parenting class while concurrently enrolled in the continuation program.

# **RETURNING TO TRADITIONAL SCHOOL PROCEDURES**

If a student plans to return to a traditional school site, she/he must petition in December or May, before the end of each semester. A form is available in the Counseling office. It must be signed by all teachers showing current grades and credits. The form must then be returned to the Counseling office.

The determination for returning to the regular comprehensive high school is dependent upon the number of credits earned.

**A beginning 10<sup>th</sup> grader should have 60 credits**

**A beginning 11<sup>th</sup> grader should have 120 credits**

**A beginning 12<sup>th</sup> grader should have 180 credits**

The courses completed must be on a "grade level" track for graduation.

The student's current year discipline and attendance may be reviewed as well for determination of readiness to return to a comprehensive site.



# Elliott Alternative Education Center

## GRADUATION PROGRESS



Subject Area	Required Credits	Completed Credits	Credits Still Needed
English – 1 <sup>st</sup> year	10		
English – 2 <sup>nd</sup> year	10		
English – 3 <sup>rd</sup> year	10		
English – 4 <sup>th</sup> year	10		
Algebra	10		
Mathematics	20		
World Geo/Religions	5		
World History	10		
US History	10		
Government	5		
Economics	5		
Physical Science	10		
Biology	10		
Physical Education (PE)	20		
Visual/Performing Arts	10		
Health	5		
Electives	40		
<b>TOTAL</b>	<b>Required Credits</b>	<b>Completed Credits</b>	<b>Credits Still Needed</b>
<b>For a diploma</b>	<b>200</b>		

**CAHSEE ELA**  
**CAHSEE Math**

passed on \_\_\_\_\_  
passed on \_\_\_\_\_

ROBERT T. ELLIOTT  
ALTERNATIVE EDUCATION CENTER  
200 CREDITS = GRADUATION



**Variable Credits and Grades**

Quality of DAILY WORK must be above 60% to get credits.

<u>Attendance</u>	<u>Credits</u>
7-13 days	0.50
14-20 days	1.00
21-27 days	1.50
28-34 days	2.00
35+ days	2.50

<u>Academic Grade Scale</u>	
90% - 100%	A
80% - 89%	B
70% - 79%	C
60% - 69%	D
59% or less	F

**Regardless of number of days attended  
59% or less total quality of work  
will be an "F" with 0 credits.**

# ELLIOTT ALTERNATIVE EDUCATION CENTER

## BELL SCHEDULE 2020-2021

Period 1 7:55 – 8:35

Period 2 8:39 – 9:19

Period 3 9:23 – 10:03

Early Lunch 10:07 – 10:22

Period 4 10:27 – 11:07

Period 4 10:07 – 10:47

Late Lunch 10:52 – 11:07

Period 5 11:11 – 11:51

Period 6 11:55 – 12:35

# IMPORTANT PHONE NUMBERS

## ELLIOTT

Directory

574-1701

## ATTENDANCE

Education is a privilege and a right. If students do not exercise their right to attend school, they have limited their opportunity for the basic education necessary to become knowledgeable and productive members of society. Absenteeism has a direct, negative effect on student achievement, promotion, graduation, behavior and employment potential. It has been well demonstrated that regular attendance is a key factor in the success a student achieves at school.

Our program starts at 7:55 a.m. and ends at 12:35 p.m. Doctor and dentist appointments for students should be made during times when the student is not scheduled to be in class.

If it is necessary for a student to be out of school for five days or more, prior knowledge of this event will enable us to make arrangements for 'Short Term' Independent Study, for students whose absence qualifies for this opportunity. Assignment to this program will help avoid interruption in the earning of credits for the student.

**A PHONE CALL OR NOTE FROM A PARENT/GUARDIAN OR DOCTOR'S NOTE MUST VERIFY  
ALL ABSENCES!**

Elliott, tardies for each quarter will be addressed in the following manner:

## **TARDIES**

One of the responsibilities of each student is to be in the classroom in his/her seat or work station when the bell rings or when class is to begin. Being tardy is irresponsible behavior because it is disruptive to the learning process.

7-12 Each teacher shall refer a student to an administrator/designee for a student's fourth and any successive tardy in one quarter.

### **1ST, 2ND, AND 3RD TARDY IN EACH CLASS**

Consequences to be determined by each site.

Administrator will assign the student a consequence which may include detention, one period of Intervention Center, or Tutoring Center. Parents may be referred to the Child Welfare and Attendance office or the School Attendance Review Board for excessive tardies or absences incurred by their child

## **BACKPACK POLICY FOR ELLIOTT ALTERNATIVE EDUCATION CENTER 2020-2021**

ALL BACKPACKS ARE BANNED FROM ELLIOTT ALTERNATIVE EDUCATION CENTER – Backpacks are not allowed on campus. Elliott students have no homework; they have no requirement to bring books home. A student can always bring a binder, which can provide all the necessary school supplies, one needs at Elliott for the school days.

Students who need to carry a change of clothes or other materials for work or other permitted reasons may use a transparent pack and check it in at the supervision office at the start of the school day. Backpacks are not allowed in the classroom or lunch area. There will be no exceptions.



**ELLIOTT ALTERNATIVE EDUCATION CENTER  
SITE SPECIFIC DRESS CODE  
2019-2020**

Student ID Number  _____
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In addition to the Modesto City Schools Conduct Code, the following information outlines site specific rules/regulations that students are expected to adhere to while attending Elliott Alternative Education Center, as approved by the School Safety Committee.

The list below provides examples of personal dress and other items that are **not to be worn or brought on campus**. This list is to serve as a **guide** only. The items include, **but are not limited to:**

**Clothing:**

- Any red or blue clothing and/or accessory item, of any shade, that is visible from 25 feet.
- Gang attire (e.g. Latin/Last Kings, Clown Posse, long knee socks w/long shorts)
- Area codes
- References related to drug, tobacco, alcohol, guns, and/or violence
- Directional references (e.g. North, South)
- Sexual references/nudity
- Any reference to numbers 13 and/or 14
- Memorial shirts

**Accessories:**

- Purses larger than 8 ½ x 11
- Backpacks of any size
- Bandanas of any sort
- Steel toed shoes/boots
- Chain belts/wallets
- Gloves (leather or batting)
- Punched out belt buckles
- Cortez shoes
- Headwear (hats/do rags)

**Personal Style:**

- Hair dyed any shade of red or blue
- Notched eyebrows
- Gang related tattoos (must be covered)
- Hair (e.g. mud flaps, Mongolian, top knot)
- Exposed undergarments

**Misc. Items:**

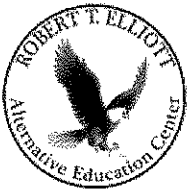
- Permanent markers
- Tobacco and/or smoking paraphernalia
- Pocket knives
- Box cutters
- Tasers
- Mace/pepper spray

Student Name: \_\_\_\_\_

Date: \_\_\_\_\_

Student Signature: \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_



**ELLIOTT ALTERNATIVE EDUCATION CENTER  
REGLAS Y NORMAS ESPECIFICAS DE VESTUARIO  
2019-2020**

Student ID Number

En adición al código de conducta del Distrito Escolar de Modesto, La información a continuación especifica reglas o regulaciones que los estudiantes deberán de seguir mientras pertenezcan al plantel de Elliott Alternative Education Center, y como así fue aprobado por El Comité de Seguridad de la Escuela.

La siguiente lista provee ejemplos de vestimenta personal y otros artículos que **no se podrán usar en el plantel**. Esta lista sirve como **guía** solamente. Estos artículos incluyen, **pero no se limitan a:**

**Vestuario:**

- Cualquier vestimenta y o accesorio en rojo o azul, de cualquier figura, que este visible desde 25 pies.
- Vestimenta de pandillas (como Latín/Last Kings, Clown Posse, calcetines largos con pantalones cortos)
- Códigos de Área
- Todo lo relacionado con drogas, alcohol, Tabaco, armas de fuego y o violencia
- Puntos cardinales como Norte o Sur
- Referencias sexuales/ desnudos
- Todo lo que se refiera a los números 13 y o 14
- Camisas o Blusas memorables

**Accesorios:**

- Bolsas que midan más de 8/12 x 11\
- Mochilas de cualquier tamaño
- Paliacates de todo tipo
- Botas de punta de acero
- Cinturones de cadenas/carteras
- Guantes (piel o de bateo)
- Hebillas con letras perforadas
- Zapato Cortez
- Tocados (gorra/pañoleta)

**Estilos Personales:**

- Cabello teñido en cualquier color de rojo o azul
- Cejas con muescas
- Tatuajes relacionados con pandillas (deberán de ser cubiertos)
- Cabello (como mud flaps, Mongolian, Top knot)
- Enseñar ropa interior

**Otros Articulos:**

- Marcadores permanentes
- Tabaco y o paraphernalia de fumadores
- Navajas
- Cortadoras
- Tasers
- Sprays de pimienta

Student Name: \_\_\_\_\_

Date: \_\_\_\_\_

Student Signature: \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_

**ELLIOTT ALTERNATIVE EDUCATION CENTER  
2020/2021  
CALENDAR**

FIRST DAY OF SCHOOL	August 10, 2020
BACK TO SCHOOL NIGHT	August 20, 2020
LABOR DAY	September 7, 2020
END OF 1 <sup>st</sup> QUARTER	October 9, 2020
STUDENT NON- ATTENDANCE DAY	October 12, 2020
VETERAN'S DAY – HOLIDAY	November 11, 2020
THANKSGIVING – HOLIDAY	Nov. 26 and Nov. 27, 2020
END OF 2 <sup>nd</sup> QUARTER	December 18, 2020
WINTER HOLIDAY	Dec. 21 – Jan. 8, 2021
MLK BIRTHDAY – HOLIDAY	January 18, 2021
OPEN HOUSE	January 28, 2021
LINCOLN'S BIRTHDAY– HOLIDAY	February 8, 2021
PRESIDENT'S DAY – HOLIDAY	February 15, 2021
END OF 3 <sup>RD</sup> QUARTER	March 12, 2021
SPRING BREAK	March 22 – 26, 2021
GOOD FRIDAY - HOLIDAY	April 2, 2021
LAST DAY OF SCHOOL/ END OF 4 <sup>TH</sup> QUARTER	May 27, 2021



STUDENT SEXUAL HARASSMENT  
(Prohibited by Law and by Modesto City Schools' Board Policy 5145.7)

The Board of Education will not tolerate sexual harassment and will make efforts to maintain schools free from sexual harassment. It is the Board of Education's intent to maintain an academic and work environment which protects the dignity and promotes the mutual respect of all employees and pupils.

**BOARD POLICY 5145.7 STUDENT SEXUAL HARASSMENT**

1. Prohibits sexual harassment of any student by any employee, student, or other person in, or from, the District.
2. Expects students or staff to immediately report incidents of sexual harassment to a site administrator or to another District administrator.
3. Each site administrator has the responsibility of maintaining an educational and work environment free of sexual harassment.
4. Each sexual harassment complaint shall be promptly investigated in a way designed to respect the privacy of all parties concerned. This responsibility includes discussing this policy with his/her students and employees and assuring them that they NEED NOT endure sexually insulting, degrading, or exploitative treatment or any other form of sexual harassment, including harassment because of sexual orientation.

**WHAT IS SEXUAL HARASSMENT?**

***“Sexual harassment” means unwelcome sexual advances, requests for sexual favors, and other verbal, visual or physical conduct of a sexual nature, made by someone from, or in, the work or educational setting under any of the following conditions:***

1. When submission to the conduct is explicitly or implicitly made a term or condition of an individual's employment, academic status, or progress.
2. When submission to, or rejection of, the conduct by the individual is used as the basis of academic decisions affecting the individual.
3. When the conduct has the purpose or effect of having a negative impact upon the individual's work or academic performance, or of creating an intimidating, hostile, or offensive educational environment.
4. When submission to, or rejection of, the conduct by the individual is used as the basis for any decision affecting the individual regarding benefits and services, honors, programs or activities available at, or through, the educational institution.

## **EXAMPLES OF SEXUAL HARASSMENT**

Sexual harassment may occur as a pattern of degrading sexual speech or action ranging from verbal or physical annoyances or distractions to deliberate intimidations and frank threats of sexual demands. Such conduct may constitute sexual harassment, regardless of an individual's actual or perceived sexual orientation.

Forms of sexual harassment include, but are not limited to the following:

1. Verbal Harassment – Derogatory comments, jokes, or slurs; graphic verbal abuse of a sexual nature; comments about an individual's body/dress, sexual preferences or sexual conduct; sexually degrading words used to demean, label, or describe an individual; or, spreading sexual rumors.
2. Physical Harassment – Unnecessary or offensive touching, or impending or blocking movement.
3. Visual Harassment – Derogatory or offensive posters, cards, cartoons, graffiti, drawings, or gestures; suggestive or obscene letters, notes or invitations; the display in the educational environment of sexually suggestive objects or pictures.
4. Sexual Favors – Unwelcome sexual advances, requests for sexual favors, unwelcome sexual flirtations or propositions.

## **RETALIATION**

The District prohibits retaliatory behavior against any complainant as a result of a negative response to sexual advances or the making of an informal or formal complaint alleging sexual harassment.

## **CONSEQUENCES FOR SEXUAL HARASSMENT**

Any student who engages in sexual harassment is subject to disciplinary action according to Board Policy 5131, Student Conduct Code, K-6 and Board Policy 5132, Student Conduct Code, 7-12 and in accordance with the Education Code. (Employees are subject to disciplinary action according to Board policies 4119.13/4219.13/4319.13 and in accordance with the Education Code.)

### GRIEVANCE (COMPLAINT) PROCEDURES (AR 5145.7)

1. Any student who feels that he/she is being sexually harassed should immediately contact a school site or district administrator.
2. Staff members who receive complaints of sexual harassment from students should refer such complaints to the site or other district administrator.
3. If the site or district administrator is notified that an allegation of sexual harassment was not addressed to the complainant's satisfaction, that administrator should provide the student and/or the student's parent/guardian with a copy of the District's sexual harassment policy and grievance (complaint) procedures.
4. Nothing in the District's grievance (complaint) procedures shall affect the right of the complainant to pursue the matter with any state or federal enforcement agency.
5. The District prohibits retaliatory behavior against any complainant or any participant in the complaint process.
- 6.

**TITLE IX COORDINATE FOR STUDENT-TO-STUDENT SEXUAL HARASSMENT**

The Assistant Superintendent, Administrative and Pupil Services is the Title IX Coordinator for student-to-student sexual harassment and is designated by the District to receive and process complaints under this procedure.

**TITLE COORDINATOR FOR STUDENT SEXUAL HARASSMENT COMPLAINTS INVOLVING EMPLOYEES OF THE DISTRICT**

The Assistant Superintendent, Personnel Services is the Title IX Coordinator for any student sexual harassment complaints involving employees of the District.

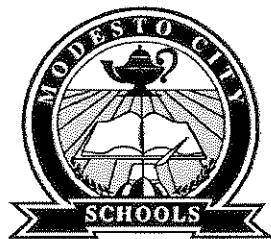
**NOTICE TO PARENTS AND GUARDIANS**

Pursuant to Education Code 35186, schools must provide the following:

- Sufficient textbooks and instructional materials, so that each student, including English learners, have a textbook or instructional material, or both, to use in class and to take home to complete required homework assignments.
- A certificated teacher that possesses competency in the subject matter to teach the class.
- School facilities that are clean, safe, and maintained in good repair. A complaint may be filed related to a facilities condition that poses an emergency or urgent threat to the health or safety of pupils or staff such as gas leaks, malfunctioning heating, ventilation, fire sprinklers or air conditioning systems, electrical power failure, major sewer line stoppage, major pest or vermin infestation, broken windows or exterior doors or gates that will not lock and that pose a security risk, abatement of hazardous material previously undiscovered that pose an immediate threat to pupil or staff, or structural damage creating a hazardous or uninhabitable condition.

A parent or guardian may file a complaint with the principal of the school using the complaint form that is available from the school office or that can be accessed on the Modesto City Schools webpage at [www.mcs4kids.com](http://www.mcs4kids.com).

The District's Uniform Complaint Procedure is available in the school office or online at [www.mcs4kids.com](http://www.mcs4kids.com).



## MODESTO CITY SCHOOLS

# PRINCIPLES OF RIGHTS, RESPONSIBILITIES, AND RESPECT TO ENSURE A SAFE SCHOOL ENVIRONMENT

*“Rights are best guarded and responsibilities best exercised when each person and group guards for all others those rights they wish guarded for themselves...A society is only as just and free as it is respectful of this right for its smallest minorities and least popular communities”*

- Charles C. Haynes, Ph.D.

**IN ORDER TO ACHIEVE THEIR EDUCATIONAL POTENTIAL, ALL STUDENTS HAVE A RIGHT TO ATTEND SCHOOL AND PARTICIPATE IN EDUCATIONAL PROGRAMS AND ACTIVITIES:**

...Where respect for the rights of others is a standard set by the Board of Education, and where the Superintendent and each principal, classroom teacher, District staff member, and student take responsibility for safeguarding those rights.

...Free from discrimination and harassment based on race, religion, ethnic background or national origin, language, gender, sexual orientation, economic status, physical or developmental disabilities, or other special needs.

...In which the total school environment is free from verbal or physical intimidation or harassment, including sexual harassment; vulgar or abusive language; derogatory ethnic, racial, or sexual slurs or conduct; or acts of violence.

...In which the dignity and worth of all individuals are respected.

**Proposition 8, "Right to Safe Schools.** *All students and staff of primary, elementary, junior high and senior high schools have the inalienable right to attend campuses which are safe, secure and peaceful.*  
(Approved by the Board of Education 1/20/98)

## CITIZENSHIP GUIDELINES FOR STUDENTS AND PARENTS

The following criteria shall be used in determining a student's citizenship mark in his/her class.

1. Comes to class with necessary materials.
2. Turns in assignments/homework/projects on time.
3. Does his/her own work when independent work is required; does not cheat.
4. Exercises reasonable care of school property.
5. Shows respect for others.
6. Does not disrupt class; exercises good conduct.

Teachers are required, based on the above "Citizenship Guidelines", to establish written classroom rules regarding students' expected classroom behavior. These written expectations, "Citizenship Mark Guidelines," will be provided to students at the beginning of the year or when new students transfer into the class.

Teachers are also required to discuss these standards with their students and explain their expectations at the beginning of each semester.

If a student's citizenship mark is unsatisfactory at the time progress reports are issued, the fact **WILL** be noted on the progress report. However, if a student's citizenship becomes unsatisfactory after that point, teachers may issue such a mark without a progress report.

*Modesto City Schools does not allow discrimination, intimidation, harassment (including sexual harassment) or bullying based on a person's actual or perceived race, color, ancestry, nationality/national origin, immigration status, ethnic group identification/ethnicity, age, religion, marital status/ pregnancy/ parental status, physical or mental disability, sex, sexual orientation, gender, gender identity, gender expression, genetic information, medical information or association with a person or group with one of more of these actual or perceived characteristics. For questions or complaints, contact **Equity Officer:** Brad Goudeau, Associate Superintendent, Educational Services, Modesto City Schools – 426 Locust Street, Modesto, CA 95351. Phone: 209-574-1598, Email: [Goudeau.b@monet.k12ca.us](mailto:Goudeau.b@monet.k12ca.us) and **Title IX Compliance Officer:** Brad Goudeau, Associate Superintendent, Educational Services, Modesto City Schools – 426 Locust Street, Modesto, CA 95351. Phone: 209-574-1598, Email: [Goudeau.b@monet.k12ca.us](mailto:Goudeau.b@monet.k12ca.us).*